

# NAS Golf Association (NASGA)

## CLUB BYLAWS

**2017 – “Driving it Down the Middle”**

Effective January 1 through December 31, 2017



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### **Modifications for the 2017 season:**

- ❖ **CLUB MEMBERSHIP** – End of year banquet (Section I. E)
- ❖ **NASGA Drop** – Clarified usage (Section II. F)
- ❖ **RULES OF PLAY** – Added damage clause (Section II. H)
- ❖ **COST OF TOURNAMENTS** – Club operating expenses (Section V. B)
- ❖ **TOURNAMENT PRIZES & ELIGIBILITY** - Frequent Player Awards (Section VII. H)
- ❖ **TOURNAMENT PRIZES & ELIGIBILITY** – Tournament prize checks (Section VII. I)

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- ❖ **TWO SCORECARDS PER GROUP (Section VIII. A)**
- ❖ **NEW TOURNAMENT PAIRINGS DATE DEADLINE FOR TEE SELECTION (Section VIII. D)**
- ❖ **HANDICAPS FIXED DATE (Section VIII. E)**
- ❖ **RESCHEDULE OF QUALIFIER POSSIBLE (Section IX. B)**
- ❖ **TIMING OF ACC INDEX LIMIT (Section IX. C)**
- ❖ **REFINED TOURNAMENT DIRECTOR DEADLINES (Section XI. B)**
- ❖ **RENAMED TOURNAMENT CHAIRPERSON (Section XI. B)**

### INTRODUCTION

The NAS Golf Association was established in 1983 by the employees of National Semiconductor and is a member of the NCGA (Northern California Golf Association). The club provides membership in the NCGA as a means for all members to obtain official handicaps recognized by the NCGA and USGA. The club also provides an opportunity for members and guests to compete in tournaments on a number of different area golf courses. The main objective of every tournament is for all players to have an enjoyable day playing the game of golf.

The club also operates a web site ([www.NASGA.com](http://www.NASGA.com)). This site is the main vehicle for communicating club news, tournament information, tournament results and player statistics. Members are urged to “bookmark it” and consult it regularly.

**NASGA .... “Your Friendly Golf Club”**

### I. CLUB MEMBERSHIP

- A. A member of the NAS Golf Association is a person whose name appears on the master membership list issued monthly by the Northern California Golf Association (NCGA). A member’s name that appears on this list has paid the appropriate club and NCGA fees.

*A NASGA member has participation priority in all club tournaments and activities.*

- B. A non-member shall be defined as anyone who has not paid the appropriate NASGA and NCGA fees. Non-members will be allowed to participate in any NASGA tournaments only when there are vacancies that club members choose not to fill by the sign-up deadline.
- C. It is the member’s responsibility to notify the Treasurer of changes to home or electronic addresses. These changes and new memberships are processed by NASGA at the end of each month.
- D. Club members should communicate in writing or email to the club President in regards to complaints about other club members, club policies, suggestions, or any other club business.
- E. End of year banquet cost is included up to the maximum of the per person membership signup fee. Any cost for food and beverage exceeding that fee will be added to the final tournament entry cost. Guests (non-members) attending the banquet will be charged the full fee.

### II. RULES OF PLAY

- A. At all times the United States Golf Association (USGA) rules apply, except when superseded by local rules and/or NASGA club rules. To clarify, the Club will allow the use of range finders, dedicated GPS devices, Smartphones with GPS or yardage guide books provided by the course or purchased separately. Smartphones can be used for distance measurement only, which may be different from what is allowed under the USGA rules.

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- B. Disputes - questions on rule disputes are to be resolved by the Tournament Director and/or the President before tournament results are announced.
- C. Members must keep pace during tournament play - Slow play will not be tolerated. If the group keeps up with the one ahead (within one hole), they are in position. If they lose touch (behind one hole or more), they are out of position and must get back into position. When groups on course are detected out of position, the group will be given one warning and urged to pick up the pace. If detected a second time, the entire group is subject to elimination from that tournament. In addition to on course pace of play monitoring, an additional check will be used. If your group finishes the round 30 minutes after the previous group, a one shot penalty to each member of the group may be assessed. A group finishing 45 minutes or more behind is subject to elimination from that tournament. The definition of "finishes" means the scorecard is delivered to the Scoring Official or a Club Officer. A group may appeal with the Scoring Official or Club Officer. That Scoring Official or Club Officer may take on the advice of other Board members when determining if an appeal is valid.
- D. An individual member can be cited by fellow members for slow play by means of a complaint filed with the President. Refer to Section II.G for the rules regarding member complaints.
- E. Always **play the ball as it lies** (also called playing the ball "down"). Winter Rules will only be permitted when course conditions are poor and only for the play on a given day as decided by the Tournament Director. This will be communicated to all players before the start of play.  
Winter Rules: a player may lift, clean and place his or her ball, within the fairway or greenside fringe of the hole being played, a maximum of 6 inches, no closer to the hole. This rule does not apply if the player's ball lies outside of the fairway or in a hazard.
- F. Lost Balls – If a ball is played and is most likely to be lost or out of bounds, a provisional ball should be played in accordance to the Rules of Golf. In the interest of maintaining a good pace of play the club allows the following deviation from the Rules.

If a ball is lost and no provisional ball was played, the player has two options. One is re-playing the shot from the original point where it was struck (a one penalty stroke is added to the score for the hole). The second option (the "NASGA Drop") is dropping a new ball at a spot close to where it is felt that the original ball should have been, and playing on. The player must then add **two strokes** (one stroke for the penalty of losing a ball and one stroke for the re-played stroke that wasn't actually taken) to the score for the hole. The NASGA Drop cannot be used instead of a provisional ball for a shot that is most likely out of bounds or "un-findable".

In the event of very poor course conditions, the Tournament Director has the authority to rule whether a free drop (without penalty) for a lost ball, after shots not likely lost or out of bounds, may be permitted for just the play of that day. This will be communicated to all players prior to the start of the tournament.

In a Match-play event the player of a lost ball must go back and re-play the shot with 1 penalty stroke added to the score for the hole

- G. Three complaints in writing or email, to the club President regarding a member's conduct during tournament play will result in the club President writing a letter to the member outlining the complaint. One additional complaint to the President, after the letter has been sent to the member, will revoke that member's eligibility to play in tournaments with the club.
- H. Any damage to the golf course, golf course equipment or the property is the sole responsibility of the member or guest and must be paid by the player(s) responsible. If the club is directly charged by the course for any damage, the individuals responsible will reimburse the club for all related charges.

### III. HANDICAP INDEXES

- A. Handicaps will be established and maintained by the NCGA in accordance with USGA rules.

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- B. Posting Scores - all scores from sanctioned NASGA tournaments will be adjusted as appropriate and posted by the Handicap Chairperson. The club Handicap Chairperson will be the primary contact for assistance in posting scores recorded outside the NCGA area or correcting scores posted in error.
- C. NCGA index validation - the NCGA updates the Handicap Index of all NASGA members twice per month. The Handicap Chairperson is the point of contact for this information. Current indexes are always available through the NCGA web site. Every NASGA member must provide an email address which will be used for the GHIN and NASGA index issues only.
- D. Any falsification of scores or the misuse of the handicap system, will constitute grounds for suspension from the club.
- E. Handicap adjustments - The NCGA has a special formula for tournament and recreational play when posting. Posted scores for tournament and recreational play are so indicated on the NCGA monthly handicap summary. The Tournament Director may adjust or determine any member's handicap if warranted or needed.
- I. Handicaps are calculated on the best 1 out of the last 5 scores as a minimum to a maximum of the best 10 out of the last 20 scores. Consult the NCGA web site ([www.NCGA.org](http://www.NCGA.org)) for complete information regarding how your individual handicap index is determined. Visit this website to also see your most current handicap index.

### IV. SIGN UP/DROP OUT PROCEDURES

- A. Each club member shall submit ONE CHECK PER TOURNAMENT, **payable to NASGA**. The checks should be mailed to: **Phil Pagoria, Re: NASGA Tournament Entry, 93 Canary Court, Livermore, CA 94551**. Additionally, electronic payment can be made on the Club's Web site at "NASGA.com". Note that the same deadline will apply for all methods of payment. When making payments for multiple tournaments, please ensure each check is dated for the appropriate deadline.

On the sign up deadline date, for any tournament, the Tournament Director will determine if there are more sign-ups than slots available for play. If there are more sign-ups than available slots on the sign-up deadline date, the Tournament Director will randomly draw names to determine who will play in the tournament and who will be placed on a waiting list. After all of the tournament slots are filled, the first name drawn will be the first person on the waiting list and so on. Should a player who has an allocated playing slot decide not to play in that given tournament, the person at the top of the waiting list will fill their slot. Additional sign-ups that arrive after the sign-up deadline date will be added to the bottom of the waiting list as they are received.

If there are fewer sign-ups received on the deadline date than there are playing slots then the slots will be filled on a first received, first served basis for the remainder of the sign-up period.

If a player with an allocated slot does not show up for the tournament, that player will forfeit any fees not recoverable by the club.

If a player gives a verbal signup to play in a tournament and then doesn't pay (whether they showed up & played or not), they can't sign up or play in another tournament until payment is received for the unpaid tournament.

- B. Should a member drop out of a tournament *two weeks prior to the tournament*, the member is entitled to a full refund if the course has not received their fees by that time.

When a member drops out of a tournament less than two weeks prior to the tournament play date, that member must contact the Tournament Director for a replacement from the waiting list. If there is no waiting list, the member dropping should contact other club members who have not signed up for

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that tournament to find a replacement. *It is the member's responsibility to find a replacement player.* If the member does not find a replacement, the club has the option to keep or refund the tournament fee.

### V. COST OF TOURNAMENTS

- A. Each tournament will be announced at least 30 days prior to the play date and the tournament fee will be set at that time.
- B. The tournament fee will be based on green fees plus cart fees (when required by the course) and either a course required prize fund or \$5. All prize money is returned to the winners of various competitions on the day of a tournament. An additional nominal charge (\$1 to \$5) may be added to the tournament fee to cover club operating expenses.
- C. The club's Treasurer is chartered with the responsibility of reporting to the NASGA Board of Directors the financial status of the club. Members of the Board of Directors will decide how to allocate all funds at the end of each calendar year.
- D. Return of Tournament Fees - when a member registers with the Tournament Director for the purpose of playing in a NASGA tournament, the member is responsible for all associated tournament fees. The player may forfeit all or part of the tournament fee subject to the procedures described in the Sign Up/Drop Out procedures of these bylaws. If a refund is due, the registered player will receive a check from the NASGA Treasurer within two weeks of the date the tournament was played.
- E. No Shows/Withdrawals - the player will lose any tournament fees that are not recoverable by the club.

### VI. DETERMINATION OF FLIGHTS

- A. The Tournament Director will determine the makeup of Flights for each tournament.
- B. The number of players and abilities of those participating in a tournament determine Flight make up. Every attempt will be made to have an equal number of players in all Flights (usually from 10 to 20 players in each flight). Players with the lowest course handicaps will compete in the A Flight, the group with the next highest handicaps will play in the B Flight and players with the highest handicaps will play in the C Flight when three Flights are required. Players with the same course handicap will be assigned to the same Flight.
- C. Flight assignments are not considered in the grouping of players for the play of the tournament.

### VII. TOURNAMENT PRIZES & ELIGIBILITY

- A. An individual player is eligible to receive only one prize per tournament. Should a player qualify for more than one prize the highest priority prize will be awarded to that player. Prize priority rankings are: First place, Second Place, Fewest Putts, Closest to Pin. Players with the next best performance for the other prize category(s) will then be eligible to win those prizes.
- B. Low Net Winners - Each player's net stroke score is used for allocation of prizes. Prizes for Flight-related awards are the same for each Flight. No other individual prize shall exceed that awarded to the low net winners of a Flight. See Section VIII-E to see how your course handicap is determined for each tournament.
- C. Special Prizes - the Tournament Director has the option of selecting special prizes. These special prizes will apply to all players who compete and complete the Tournament. All tournaments have the following special prizes:

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**Fewest Putts** - each player counts the number of strokes made from the putting surface (green) regardless of club used. Strokes holed from off the putting surface count as zero. Once a player has played a stroke from the putting surface, all strokes will be counted as putts until the player holes out whether or not the strokes are played from the putting surface. The player must complete all putting strokes; Gimme's are not permitted. The player must complete a stipulated round with no incomplete hole scores to be eligible for this prize.

**Closest to the Pin** - the distance shall be measured from the nearest part of the cup to the nearest part of the ball. The ball must be on the putting surface. The hole used for the competition is determined prior to the start of the round. The player need not complete a stipulated round to be eligible for this prize.

- D. Prize Allocation - the Tournament Director shall determine the allocation and value of prizes based on the number of participants in the tournament. In general the following is used to determine the relative value of tournament prizes:

Flight Winners (A1, B1 and C1) – Highest valued prize

Flight Second Place (A2, B2, and C2) – 50% of Flight winner's prize

Fewest Putts (FP) – 50% of Flight winner's prize

Closest to the Pin (CP) – 33% of Flight winner's prize plus change resulting from rounding to even dollar amounts.

To maintain the value of prizes to be won, the number of Flights, and inclusion (or omission) of Flight Second Place prizes are determined for each tournament by the Tournament Director.

- E. There may be designated two-day tournaments as part of the club schedule. These tournaments consist of two one-day tournaments played on consecutive days. Each one-day tournament will have independent scoring and standard prize allocations. However, an additional prize allocation will be provided for low-net totals across the two days of play. This prize allocation will be awarded as:

70% for two-day low net

30% for two-day 2<sup>nd</sup> low net

The Tournament Director is responsible for determining the two-day prize allocation. The two-day tournament prize is independent from the one-day prize allocations and therefore exempt from the "one prize per tournament" limitation identified in section VII.A.

- F. NASGA club members are eligible for all prizes in categories for which they qualify.

- G. Non-members (guests) are only eligible for special prizes (ie: Closest to the pin, Fewest Putts).

- H. End of the Year Recognition: Only NASGA club members are eligible for End-of-Year trophies and/or prizes. In order to qualify for these trophies or prizes, NASGA members must have played in a minimum of 50% of the season's scheduled Tournaments (rounded down if necessary). Two-day tournaments will be counted as one tournament for the total tournaments of the year. Participants in these smaller two-day tournaments will however get credit for each course played. (i.e. a club year might have 16 one-day events and two 2-day events, so the maximum played could be 20, however the total for the End of the Year awards would be 18.)

End of Year Recognition include:

Player of the Year - The player who accumulates the most POTY points over the year. See section VIII to see how points are earned. Winner receives a trophy and/or prize.

Tournament of Champions (TOC) - All 1st place flight winners during the year qualify for this competition. See section IX for details. Winner receives a trophy and/or prize.

Best Putter (the "Boss of the Moss") - Player with the lowest average putts/round for the 50% round requirement for the year. (i.e. in the above given example this would be the best 9 putting rounds of the year.) Winner receives a trophy and/or prize.

Frequent Player Awards – At the discretion of the Treasurer, the club may provide NASGA logo gifts to the members who play in several tournaments. These awards may be provided after playing in 5, 10 and 15 tournaments throughout the season. The actual gift items to be provided are determined by the Board of Directors.

- I. Any checks awarded as a tournament prize are subject to the following:  
If you are not present when awarded at the end of the tournament, it becomes your responsibility to collect it from the treasurer at a future event. A new check will not be written if the current one has expired (usually 6 months for most banks). If we show checks that have not been cashed on our books, the club will not be responsible for replacement.

### **VIII. TOURNAMENT SCORING**

- A. Every stroke taken (plus applicable penalties, per the Rules of Golf) must be counted on each hole. *There is no maximum number of strokes per hole (count them all!).* Each playing group should have scores recorded on two separate score cards (typically one card in each cart) to help prevent unintentional scoring mistakes. A player who “picks up” on a hole is disqualified for any award for that tournament except closest to pin (hole), but still gets credit for participating in the event.
- B. The Tournament Director will determine all final scores.
- C. Net Scores – Most tournaments are Stroke Play using full course handicaps. The Net score for each player determines his or her performance in the tournament. The Net score is the Gross score (all actual strokes taken plus all penalties) minus the player’s Course Handicap for the tournament.

Some tournaments will involve Match Play or Stableford scoring and require a determination of the Net score per hole. Net scores for individual holes are determined by applying the course handicap to the score card for the course and the handicap rating of each hole. For example, if a player has a handicap of 8, he then gets one stroke on each of the 8 lowest handicap rated holes (usually four per nine holes). The net score for each hole is the actual number of strokes taken on the hole minus the handicap strokes given the player on the hole.

- D. Tee Selection – For each tournament, the default Tees used are the Middle or Regular Tees (usually White) for Men and the Forward (usually Red) Tees for Women. Players can elect to play further back of forward from any other NCGA rated Tees and receive the according handicap adjustment for that tournament.

A player must inform the Tournament Director of their Tee selection, **only if different from the default tees**, by 5pm on the **Tournament Pairings Date**. This date is the Wednesday before a weekend play date and 3 days before a weekday event. Once tournament pairings are fixed all players must play from their assigned tees with no further changes in handicaps or flight assignments.

- E. Course Handicaps – Each player’s handicap for a tournament is determined by their current NCGA Handicap Index (found on the bi-monthly reports issued by the NCGA or on the NCGA web site) and the Tee Rating and Slope of the course being played. Adjustments for Women playing against Men, and Men playing from different Tees, are based relative to the Course Rating of the Middle (White) Tees, since most participants in a tournament play from the Middle Tees.

Course handicaps are fixed on the Tournament Pairings Date (section VII. D). Player handicap index changes after that date will apply to a future tournament.

Players without an official NCGA Index receive no adjustment to their Gross score for the tournament. To obtain an official Index a minimum of 5 scores (from any round, anytime, anywhere) are required by the NCGA. The Handicap Chairperson can assist in entering these initial scores.

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Every adjustment to a handicap calculation is always rounded off (0.5 or more of a stroke is rounded up to the next integer value) as they are made. This rounding may result in players with the same Course Handicap on a tournament day being assigned to different Flights.

The following is an example of the course handicap calculations for a foursome playing at a typical course:

Tees	Rating	Slope
Blue (Men)	74.8	143
Blue (Ladies)	N/A	N/A
White (Men)	72.0	135
White (Ladies)	76.5	140
Red (Men)	N/A	N/A
Red (Ladies)	72.6	131

The Foursome:

Name	Tees	NCGA Index	Course Handicap
Doug Duffer	White	24.3	29
Billy Bunker	Blue	8.7	14
Hillary Hacker	Red	32.6	39
Shirley Shanker	White	18.2	28

*Calculating Doug's Course Handicap:*

Man playing from the White Tees has his handicap adjusted by the Slope Rating only:

Course Handicap = Index x Men's Slope (White) / 113  
Course Handicap =  $24.3 \times 135 / 113 = 29.03$ ; rounded to 29.

*Calculating Bill's Course Handicap:*

Man playing from Blue Tees normalized to the White Tees has an extra adjustment for the difference in Ratings:

Course Handicap = Index x Men's Slope (Blue) / 113 + [Men's Rating (Blue) – Men's Rating (White)]  
Course Handicap =  $8.7 \times 143 / 113 = 11.009$ ; rounded to 11, +  $[74.8 - 72.0] = 2.8$ ; rounded to 3.  
Course Handicap =  $11 + 3 = 14$

*Calculating Hillary's Course Handicap:*

Woman playing from the Red Tees and competing with Men in the same tournament:

Course Handicap = Index x Ladies Slope (Red) / 113 + [Ladies Rating (Red) – Men's Rating (White)]  
Course Handicap =  $32.6 \times 131 / 113 = 37.79$ ; rounded to 38, +  $[72.6 - 72.0] = 0.6$ ; rounded to 1.  
Course Handicap =  $38 + 1 = 39$

*Calculating Shirley's Course Handicap:*

Woman playing from the White Tees and competing against Men in the same tournament:

Course Handicap = Index x Ladies Slope (White) / 113 + [Ladies Rating (White) – Men's Rating (White)]  
Course Handicap =  $18.2 \times 140 / 113 = 22.54$ ; rounded to 23, +  $[76.5 - 72.0] = 4.5$ ; rounded to 5.  
Course Handicap =  $23 + 5 = 28$

The Tournament Director performs all of these calculations to make every competition fair to players of all abilities.

F. Tournament ties will be broken in the following manner:



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1. Low Net Score- Applying a USGA recommendation, the following scorecard comparison process will be used to break ties:

First Test: Compare the total net scores of each player over the last nine holes. This is the total Gross score for the last nine holes minus the rounded off one-half of the Course Handicap. Lower total wins. In the event of an unusual start (tee off from 1<sup>st</sup> and 10<sup>th</sup> tees or shotgun start), the 9 lowest handicap holes will be used for the tie breaker instead.

Second Test: Compare the total net scores of each player over the last six holes. This is the total Gross score for the last six holes minus the rounded off one-third of the Course Handicap. Lower total wins. In the event of an unusual start, the 6 lowest handicap holes will be used instead.

Third Test: Compare the total net scores of each player over the last three holes. This is the total Gross score for the last three holes minus the rounded off one-sixth of the Course Handicap. Lower total wins. In the event of an unusual start, the 3 lowest handicap holes will be used instead.

Fourth Test: Compare the net score of each player on the last hole (18<sup>th</sup>). For this test, the strokes given per hole, is based on the players Course Handicaps and the Handicap Rating of the hole. This is the same as a Match Play stroke allowance distribution. Lower net score on the 18<sup>th</sup> hole wins. In the event of an unusual start, the lowest handicap hole will be used instead.

If still tied: Work backwards from the 18<sup>th</sup> hole (17<sup>th</sup>, 16<sup>th</sup>, etc.) comparing net scores using the Match Play type of handicap stroke distribution. These strokes are subtracted from the Gross score on each hole until one player has a lower net score on a hole and that player wins. In the event of an unusual start, we will work forward from the lowest handicap hole to the highest handicap hole until one player has a lower net score on a hole.

2. Fewest Putts - the same process for Net score will be used to break ties for fewest putts. Total putts by each player over the indicated sequence of hole combinations will be compared. No handicaps are involved in this tiebreaker.
3. Match Play - If a match play competition ends in a tie after 18 holes, the players should continue playing until one player wins a hole (sudden death format).

If continuing play after the round is not possible a scorecard comparison tie breaking process will be applied.

Compare the total number of holes won by each player over the following sequence of hole combinations. For each test the player with the larger number of holes won (actual stroke score on holes does not matter) will be declared the winner of the match.

First test: Total holes won over the last nine holes.

Second Test: Total holes won on the six holes with handicap ratings of 2, 5, 8, 11, 14, and 17. This levels the number of strokes given to one player as if the competition was played over only 6 holes.

Third Test: Total holes won on the three holes with handicap ratings of 3, 9, and 15. This levels the number of strokes given to one player as if the competition was played over only 3 holes.

Final Test: The last player to win a hole, working back from the 18<sup>th</sup> hole, will be declared the winner.

If neither player wins a single hole (rare, but possible) then the match must be re-played at a site and time agreed upon by the two players prior to any further club Match Play competitions. The Tournament Director will determine the deadline for the re-play and must be informed of the

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specific details (where and when) of the re-play. If a re-play is not arranged before the deadline, both players will be given a loss in the competition.

4. Two-day Tournaments – If after the conclusion of a two-day tournament there is a tie for any of the two-day prize awards the first tie-breaker shall be a comparison of the 2<sup>nd</sup> day's net score. If still tied then the method described in section VIII.F.1 above will be applied to the 2<sup>nd</sup> days' scoring until a winner is identified.
- G. Player of the Year Points Earning System - The Player of the Year is determined based on a points earning system, which awards the members (guests are not eligible) who are regular participants in club events and consistently play well in tournaments.

The Net scores for all members following a tournament are ranked ordered from lowest to highest. This ordering is independent of Flight assignments. The players that finish in the top 20% of the field (the number of members playing in the tournament), rounded up from a 0.5 remainder and including ties, will earn one Player of the Year point for that tournament. For example, if a tournament has 43 members playing, the top 9 low Net score finishers ( $43 \times 0.2 = 8.6$ , rounded up to 9) will receive a point. Players tied for the ninth spot also receive a point.

The player or players with the overall lowest net score for a tournament receive an additional bonus point.

To qualify for this award a player must participate in at least 50% of the season tournaments (see Section VII, H). Participation in more tournaments provides the opportunity for earning more points should a player continue to finish in the top 20%.

In the event of ties for total Player of the Year points at the end of the season, the player with the lowest average Net score for the year will be the NASGA Player of the Year!

## IX. SPECIAL TOURNAMENTS

- A. All special tournaments shall be decided by the NASGA Board of Directors.
- B. Associate Club Four Ball Net Championship (Two Person Better Ball) – This competition is open to all members, however the NCGA only allows each individual to use their full index up to a maximum of 18.4. NASGA will also use this limit for club qualifying. Club qualifying will be held at a designated tournament during the year.

Low-net team score is used to order the qualifying teams. In the case of ties, the method described above in section VIII.F.1 will be used to determine qualifying positions.

The total number of teams the NCGA allows per Associate Club is determined by club membership size. Each qualifying team will be responsible for their initial entry fee; however the first-place qualifying team will have any subsequent fees paid by the club. Other qualifying teams will still be responsible for their own entry fees.

In the event that a suitable AC 4-ball qualifier is not able to be held due to weather or scheduling issues it may be rescheduled with new team sign-ups. If rescheduling is not practical (determined by the Tournament Director) there will be a blind draw managed by the Tournament Director for all interested teams. The first team drawn will constitute the first-place qualifier.

- C. Associate Club Championship – A team of four golfers will be allowed to participate in this NCGA tournament. The participating players must pay the local qualifying fee as set by the NCGA. Should the team advance to the sectional qualifier, the club will pay the next rounds' entry fee. The list of eligibility and priority is determined by these selection criteria:

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1. The players must have a USGA index of 18.4 or lower as of one month prior to the NCGA deadline for entry (The NCGA only allows a USGA index of up to 18.4 to be used for play in this tournament).
2. The player's list is ordered by the previous club year's POTY points ranking.
3. Players are next ranked in descending order based on the total number of club tournament rounds completed in the previous club year.
4. Players are next ranked by ascending USGA index.

The top four players on the list confirm their availability and submit the entry fee to the club at least two weeks prior to the deadline or forfeit their spot to the next highest ranked player. In the event of less than four eligible and interested players, the Board of Directors will select players to fill the team or cancel participation.

- D. Associate Club Net Amateur Championship – This competition is open to all members. Club qualifying will take place over three designated tournaments during the year. A rank-ordered list will be generated based on the number of qualifying tournaments played and the player's total net score. The ranking will be done as follows:
1. Players who play in all three qualifying tournaments
  2. Players who play in qualifiers #2 and #3
  3. Players who play in qualifiers #1 and #3
  4. Players who play in qualifiers #1 and #2
  5. Players who play in qualifier #3
  6. Players who play in qualifier #2
  7. Players who play in qualifier #1

In the event of ties in net scores on the ranking list the following tie-breakers will be applied:

1. Total tournaments played in the current club year
2. USGA index as given in the last update prior to the NCGA registration deadline

The total number of players the NCGA allows per Associate Club is determined by club membership size. Each qualifying player will be responsible for their initial entry fee; however the first-place qualifier will have any subsequent fees paid by the club. Other qualifying players will still be responsible for their own entry fees.

- E. Tournament of Champions (TOC) - the date and location (normally toward or at the end of the season) of this competition will be determined by the Board of Directors.

Any NASGA member can qualify for the TOC by scoring the lowest net score in their respective flight in any tournament during the year. All 1st place flight winners during the year qualify for this competition but must abide by the same sign up procedures for any other tournament in order to compete. Any flight winner will have a priority sign up for the TOC. The TOC is run simultaneously with the normal stroke play tournament of the day.

Flight winners of the tournament used for the TOC and any following tournaments do not qualify for the current year TOC or the next season. Qualification starts with the first tournament of the season.

- F. Some tournaments during the year (determined by the Board of Directors) may use a Point-Par or Stableford format for determining the winners of each Flight. In this format net scores are used to award points for each hole played. One point given for a net bogie, two points for a net par, three points for a net birdie, four points for a net eagle, five points for a net double eagle (3 under par) and six points for a net 4 under par (whatever that is called!). Prize winners will be those accumulating the most points. Ties will be resolved in the same manner as the Fewest Putts tiebreaker using the number of points earned on each hole.

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- G. Even though some tournaments have special formats for earning prizes, each player in every tournament may still have an adjusted gross score for the round posted with the NCGA as a tournament score. Any exceptions to this will be communicated prior to the tournament.

### X. THE BOARD OF DIRECTORS

- A. NASGA shall have the following officers as the Board of Directors to direct all club activities: President, Tournament Director, Treasurer, Handicap Chairperson, and Communication Chairperson
- B. As openings become available, the Board of Directors themselves will select individuals from the club membership to fill the open positions. Any member of the club is encouraged to inform the President of their desire to serve on the Board and will be given serious consideration for a position when an opening exists.

### XI. BOARD OF DIRECTORS DUTIES

No member of the Board shall use the club name or club funds for any personal gains.

The Board shall be held accountable to the club members, setting an example of integrity, honesty, courtesy and respect for other players, board members and the game of golf.

The Board shall meet on a regular basis and shall conduct an end of year review. They shall use discretion when sharing any internal Board member discussion items, until a time they become public. Especially those that directly relate to any member issues or possible policy changes.

Board members will be team players. They will be expected to work well together and be flexible when asked to perform new or existing duties that may be outside of those explicitly defined in their sections below, which may include assisting other board members with some of their duties. These are traits that are crucial for those working in small teams. Other duties may be assigned by the club president as needed.

All Board Members will assist the Tournament Director in running tournaments (scoring, tee-off arrangements, closest-to-hole marker, etc.) when needed.

The Board of Directors will have sign up priority for any and all tournaments, which they chose to participate in. This privilege is in exchange for their time and effort in running the club. The Board members are still required to adhere to the sign up rules including deadline dates and payment of tournament fees.

#### A. *President*

1. The President shall preside at all Board of Directors meetings. Exercise and perform such other powers and duties as may be from time to time assigned by the Board, membership, or prescribed by bylaws.
2. The President may sign any checks, contracts, or other instruments authorized by the Board to be executed, except in cases in which signing and execution thereof shall be expressly delegated by the Board or by these bylaws to some other officer or shall be required by law to be otherwise signed and executed.
3. The President shall contact potential courses and schedule all tournaments for the upcoming year.
4. The President shall set sign up dates & publish the final tournament schedule for the upcoming year.
5. The President will receive and read all contracts, review questionable clauses at Board meetings, sign, and return all contracts as appropriate for potential tournaments.

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6. The President shall contact all scheduled courses for the current year to verify deposit amounts, deposit due dates, number of players expected, starting times, NASGA mailing address, contact, telephone #, and any anticipated price changes.
7. The President shall have final decision on any questions of rules prior to, during, or after any sanctioned NASGA tournament.
8. The President coordinates the process of staffing all positions on the Board of Directors.
9. The President shall coordinate all activities relating to the End of Year Awards Banquet.

### ***B. Tournament Director***

1. The Tournament Director shall execute sign up procedures as required for each tournament including tournament fees. Also, NASGA club procedures and guidelines shall be followed to limit exceptions which will help assure that all club members are treated fairly and the club's financial exposure is kept to a minimum
2. The Tournament Director shall establish player pairings, starting times, course handicaps and flight assignments for each tournament. These are to be completed by the Tournament Pairings Date. This date is set as the Wednesday before a weekend play date and three days before a weekday event.
3. The Tournament Director shall have overall responsibility for administrative duties at all tournaments. The Tournament Director may appoint helpers in addition to other club officers to help handle duties including:
  - Sending a pairings list to each course prior to the tournament.
  - Assuring that closest-to-hole equipment is available at the designated hole.
  - Notifying the last group to pick up the equipment.
  - Prepare the official scoring sheet for each tournament.
  - Validating winning scorecards and resolving all tie-breaking instances.
4. The Tournament Director shall be responsible for setting the Tournament pairings and notifying the Communications Chairperson by the day after the Tournament Pairings Date.
5. The Tournament Director shall provide the Treasurer a list of tournament participants after each tournament with the purpose of complete funds reconciliation, including collections and deposits.

### ***C. Treasurer***

1. The Treasurer shall handle all banking transactions for NASGA, including preparation, signing, and sending all checks for club tournaments and activities.
2. The Treasurer shall reconcile the club bank account. In addition, the Treasurer and Tournament Chairperson shall reconcile all deposits and expenses after each tournament
3. The Treasurer shall control all income and expenses for all club tournaments and activities.
4. The Treasurer shall handle any and all financial disputes between the club and participating courses and any other commitments made on behalf of the NASGA.
5. The Treasurer shall submit an end of year accounting to the board of directors.
6. The Treasurer shall ensure that signature cards are signed for newly elected officers as needed.
7. The Treasurer shall maintain a roster of NASGA members issued at the end of each month.

***D. Handicap Chairperson***

1. The Handicap Chairperson shall be the main interface with the NCGA by submitting new membership applications, email addresses (which individual members can modify through NCGA), and changes of address, as well as reconciling membership billings from the NCGA.
2. The Handicap Chairperson will verify/adjust and post all tournament scores using the NCGA electronic posting function and transmit to the NCGA (GHIN).
3. The Handicap Chairperson will review bi-monthly NCGA handicap reports and provide the NCGA the membership email addresses. The Handicap Chairperson will obtain the bi-monthly NCGA handicap index information from the GHIN and make them available when needed. The Handicap Chairperson will ensure to provide the GHIN summary to individual members through NCGA email notification.
4. The Handicap Chairperson will maintain all tournament scorecards for adjustments and audits.
5. The Handicap Chairperson will ensure that the Tournament Chairperson receives a current copy of the club NCGA index listing bi-monthly. The Handicap Chairperson will maintain weekly transmissions to NCGA and Monthly updates.
6. The Handicap Chairperson will send a welcome email to each new member with their GHIN number, and general information about the club. This may include a link to the current schedule, president's letter and club bylaws.

***E. Communication Chairperson***

1. The Communication Chairperson will post the Pairings and Tee Times on the NASGA web site by 9:00am on the Thursday preceding every weekend tournaments and two days in advance of weekday tournaments.
2. The Communication Chairperson shall keep all points and statistics that are applicable to both individual tournaments as well as end-of-year awards.
3. The Communication Chairperson is responsible for maintaining the club web site and to provide timely updates of tournament information and results, player statistics and important club news.
4. The Communication Chairperson shall publish the winners of tournaments within a reasonable amount of time (2 weeks maximum) after the tournament has been played.
5. The Communication Chairperson shall be responsible for notifying all members of announcements, notices, and reminders as needed during the year via email. This will include any wait-list requirements and special changes.
6. The Communication Chairperson is responsible for recruiting new members to the club each year. Various instruments such as email, mass mailings and social media can be used to recruit new members.
7. The Communication Chairperson shall be responsible for emailing the schedule, welcome note and bylaws to the membership at the beginning of the new golf year. This will be done with enough notice prior to the first signup deadline to also serve as a reminder.